

Brougham Street Nursery School Governing Body

Minutes of Meeting of the Full Governing Body

Date and Time: Tuesday 11th July 2023 at 6.00pm
Location: BSNS

Present:

Michael Pettavel, Alison Stewart, Charlotte Robson, Gill Robinson and Ann-Marie Merifield.
Katherine Sandercock and Daisy Cairns joined the meeting virtually.
Karen Taylor (FMS team) joined the meeting virtually for item 8.

Clerk: Sallie Lloyd

1. Opening:

The vice chair opened the meeting of the Brougham Street Nursery School Governing Body at 6.00pm on 11th July 2023

2. Apologies for Absence:

Consented apologies were received from Ian Turvey.

3. Declarations of interest:

MP declared a personal interest in item 10.

4. Identification of confidential items:

Item 8,10 and 14 have been recorded in the confidential minutes file.

5. Identification of urgent items to be included:

The Head teacher requested that he make governors aware of a gift received from a parent to a member of staff. It was agreed to include the disclosure during item 14.

The vice chair requested that an overview of HT Performance management be included during item 14.

The vice chair wished to bring a staffing matter to the governor's attention. It was agreed to include the discussion at the end of the meeting after staff members had left. The notes will be recorded in item 14.

6. Approval of Minutes from 6th June 2023:

The minutes of the meeting held on 6th June 2023 were unanimously approved as a correct record of that meeting. Chair has signed a copy for the record. These minutes can be published onto the school website.

ACTION SCHOOL OFFICE

7. Matters arising not covered elsewhere:

Actions from the previous meeting were reviewed.

Becky Robinson has now achieved the NASENCO award. The governors admired her commitment to studying while working full time and asked Alison to pass on congratulations.

A new partnership has been established with the Principal Trust, who provide holidays to children who are disadvantaged.

8. Budget Monitoring and Sustainability:

Details of this item are recorded in the confidential minutes folder.

9. Governor compliance, training, and development.

In the absence of Ian Turvey, the application for LA governor is carried forward to next term.

The vacancy for a parent governor will be carried forward to next term.

10. Confidential briefing by Headteacher:

Details of this item are recorded in the confidential minutes folder.

11. Report from Governor visits:

Ian Turvey has completed a visit with a Safeguarding focus. He reviewed the action plan created during the Safeguarding audit.

12. Nursery School Development Plan

The updated plan was made available to governors before the meeting.

There were no questions.

13. Safeguarding, Premises and Health and Safety:

Systems to safeguard children are working well and were reviewed during the recent monitoring visit by the Chair.

14. Any Other Business previously identified:

Details of this item are recorded in the confidential minutes folder.

15. Effectiveness of meeting: What impact has this meeting had on the staff and pupils at our Nursery?

Extending support to another nursery demonstrates the school ethos of supporting *all* children and families in Skipton, not just our own pupils.

Governors thanked Michael for his significant contribution during his time as headteacher. His fortitude, good humour, dedication and leadership have been outstanding and he will be greatly missed.

16. Date for next meeting of Full Governing Body:

The proposed dates for forthcoming meetings are:

Proposed meeting dates:

5th October 2023

21st November 2023

6th February 2024

19th March 2024

14th May 2024

2nd July 2024

The chair declared the meeting closed at 8:40pm