

# Brougham Street Nursery School Governing Body

## Minutes of Meeting of the Full Governing Body

**Date and Time:** Tuesday 6<sup>th</sup> June 2023 at 6.00pm  
**Location:** BSNS

### **Present:**

Michael Pettavel, Alison Stewart, Katherine Sandercock, Ian Turvey, Daisy Cairns, Charlotte Robson, Gill Robinson and Ann-Marie Merifield.

Karen Taylor (FMS team) joined the meeting virtually for item 8.

Clerk: Sallie Lloyd

### **1. Opening:**

The Chair opened the meeting of the Brougham Street Nursery School Governing Body at 6.00pm on 6<sup>th</sup> June 2023

### **2. Apologies for Absence:**

None

### **3. Declarations of interest:**

None

### **4. Identification of confidential items:**

Item 8 and item 9 have been recorded in the confidential minutes file.

### **5. Identification of urgent items to be included:**

The HT requested that he provide feedback to governors on a legal matter that the nursery has recently sought advice on. The chair agreed to include the verbal report during item 9.

### **6. Approval of Minutes from 25<sup>th</sup> April 2023:**

The minutes of the meeting held on 25<sup>th</sup> April 2023 were unanimously approved as a correct record of that meeting. Chair has signed a copy for the record. These minutes can be published onto the school website.

**ACTION SCHOOL OFFICE**

### **7. Matters arising not covered elsewhere:**

The HT asked the Clerk to include in future meetings an agenda item that would facilitate a discussion around the expansion of free childcare places, announced by the Chancellor in the Budget.

The HT requested that he provide the governors with an update on staff recruitment. The chair agreed to include the update during item 8.

### **8. Budget Monitoring and Sustainability:**

Details of this item are recorded in the confidential minutes folder.

### **9. Operational matters for governor consideration.**

Details of this item are recorded in the confidential minutes folder.

### 10. Headteacher's Report:

Feedback from the recent inspection was received and noted. The inspection was a monitoring visit and confirmed the grade of GOOD is still accurate. The report is expected within 40 days and will be shared with governors and parents.

It was agreed that governors would consider the detailed feedback in the Autumn and identify ways in which they can support the nursery to achieve the highest judgement during the next Ofsted visit.

### 11. Safeguarding:

Chair of governors will undertake a visit with a safeguarding focus before the end of term and review the actions from the safeguarding audit. **ACTION IAN TURVEY**

### 12. Premises and Health and Safety:

The setting has a new HANDS advisor, Caroline Hannah. Visits are up to date.

### 13. Governor compliance, training and development:

There are currently 2 vacancies on the governing body.

- LA governor.
- Parent governor.

The school office will advertise again for a parent governor.

**ACTION SCHOOL OFFICE**

Governors noted that the composition of the governing body is not representative of the whole nursery school community. Governors agreed to look at ways to attract individuals from underrepresented groups into governor roles.

### 14. Policies for review and approval

None

### 15. Effectiveness of meeting: What impact has this meeting had on the staff and pupils at our Nursery?

The governing body promotes a positive culture which supports ethical behaviour, equality, inclusivity and diversity across the setting, including in the governing body's own operation and composition.

### 16. Any Other Business previously identified:

Details of this item were included in item 5 and are recorded in the confidential minutes folder.

### 17. Date for next meeting of Full Governing Body:

The proposed dates for forthcoming meetings are:

Tuesday 11<sup>th</sup> July 2023 - 6pm at Nursery

The acting chair declared the meeting closed at 8:40pm